

January 22, 1929

Dr. Richard B. Dillehunt,
Dean of Medical School,
University of Oregon,
City.

Dear Dr. Dillehunt:

Yours of January 7th, pertaining to the vacation of all employees of the Medical School is received and I wish to take this opportunity to explain to you regarding the Christmas vacation of the Dispensary Staff.

For twenty years it has been the policy of the Peoples Institute to grant a Christmas vacation to the Dispensary of one or more days if possible, in addition to Christmas day. This year particularly it seemed the part of wisdom and precaution to do so, as many of the staff were suffering from colds, the flu was very prevalent and we were expecting extra, heavy work the first of the year.

One day was granted for vacation and one day we closed the Dispensary that we might do the extra work of counting charts, filing and rearranging files preparatory to the adoption of the new system of charts which was started January 1st. The majority of the staff worked the entire day.

As Medical Students are always away for a week or more at this time and the doctors do not feel the same responsibility when the students are not here and are always glad to be excused,

we did not realize that it was a matter in which the Medical School would be vitally concerned.

You see Dr. Dillehunt it is a little difficult for me to always keep in mind just what a complicated organization we are. However I shall be very glad to adhere to the definite ruling regarding Medical School employees and hope to avoid complications in the future.

Miss Schreyer had three days leave of absence after Christmas as she was ill. She arranged for a substitute at her own expense.

I regret that I was not present the other day when you called upon us with the County Commissioners. If I can receive notification beforehand I shall always be happy to arrange to be here to receive you.

Please know Dr. Dillehunt that I always am glad to receive from you any suggestions that may aid in developing a more efficient dispensary.

Hoping you may be able to call upon us more frequently this year,

Very sincerely yours,