

## Minutes of People's Institute Meeting

November 4, 1921

Present, Mrs. Corbett, Mrs. Shevlin, Mrs. Rockey, Miss Pritchard, Mrs. Whiteside.

The minutes of the last meeting were read and approved.

The Treasurer's report showed a balance Oct. 1 of \$499.26; receipts during the month were, \$900 from the county, \$150 from the city, \$155 dispensary dues and \$200 from the Community Chest. \$664 was spent during October on salaries, social service visitor, janitor, Miss McComber's salary, rent, light, drugs, plumbing and other repairs, gas, laundry, stationary and new supplies, leaving a balance in the bank Nov. 1 of \$1213.42. This report was approved.

The report of the Chairman of the Finance Committee was read and approved. About \$124 taken in during the month, in response to 200 letters sent out, urging members to continue membership dues.

Mrs. Rockey, Chairman of the House Committee, reported comparative bids on cost of linoleum, concrete, and fir flooring for the examining rooms, waiting room and hall way. The doctors, being asked for their preference, had given no definite advice. The concrete, for smaller spaces was found to be no more expensive. It was moved and seconded that the matter be referred back to the House Committee, the power to act being left in their hands.

The Director's report was read and approved. With the new fall schedule at the Medical School a great change in the arrangement of clinics has taken place; clinics begin daily at 8 in the morning, and Miss Pritchard is on duty at

2. that hour. Nine or ten separate clinics are run daily, with 12 to 15 physicians and 32 students in attendance, and an average of 52 patients seen each day.

Miss McComber has taken the position of registrar instead of nurse; the nursing is in the hands of one graduate nurse, paid for by the Medical School, and one student nurse from the Multnomah County Training School.

The Junior League is supplying a number of volunteer workers to assist nurses and doctors.

The Medical School has recently added equipment to the dispensary amounting to \$1389.

We have received 150 new articles from the Needlework Guild and a number also from workers at the Presbyterian Church.

Volunteer Social Service visitors are much needed to relieve Miss Davis.

During the month of October 542 men and 625 women and children have been treated, a total of 1167 persons.

In the middle of the month, Mrs. Ayer, Mrs. Rockey, Mrs. Whiteside and Miss Prichard met with the representatives of the Community Chest, presented our expected budget for the coming year, aggregating \$9,700, expected assets \$3,800, asking of the Chest \$5,900. They approved the budget, and will henceforth relieve the county of \$900 that they have given us, and take it upon themselves. They promised to stand back of us, and gave their consent to our payment of increased rent.

Following this interview a lease was taken on the additional quarters to be added to the dispensary in November.

They approved our plan of sending out letters to our mem-

bers asking for their continued membership fees.

It was moved and seconded that a Committee consisting of Mrs. Shevlin and Miss Prichard go to Mr. Fuller and ask his help in procuring free transportation for Miss Davis in her social service work, and for the nurse, a total of about \$5.00 or less per <sup>month</sup> week in carfares.

The meeting was adjourned.

Minutes reported for the Secretary by

Adeline C. Whiteside.