

May 19, 1930

Richard B. Dillehunt, M. D., Dean
University of Oregon Medical School
Marquam Hill
Portland, Oregon

Dear Doctor Dillehunt:

For your information I am enclosing
herewith a letter from Miss Cecil L. Schreyer
with a copy of my reply.

I have conferred with Miss Pritchard
and Miss Starkweather, and Miss Starkweather
has agreed to substitute for Miss Schreyer
during her absence. Miss Starkweather will
assume responsibility June 1, 1930, and ~~will~~
~~will~~ receive Miss Schreyer's salary during
the time she is serving in this capacity.

I trust these arrangements meet with
your approval.

Very truly yours,

Grace Phelps, R. N.
Director of Nursing

GP:FM
Enc. (2)

Copy-Miss Pritchard.

Peoples Institute and Portland Free Dispensary

Free Dispensary Nursing Service

Miss Cecil Schreyer, Supervising Nurse on leave of absence for six months, from June first.

Miss Mary Starkweather, First Assistant Nurse to take Miss Schreyer's place for six months, from June 1, 1930.

Miss Josephine Sullivan to take Miss Starkweather's place as First Assistant Nurse for six months, from June 1, 1930.

Miss Marian Purcell to have charge of Physiotherapy work from June 1, 1930 to Sept 1, 1930 or until Miss Spragg returns

Miss Harriet B aughman engaged as regular nurse for six months from June 1, 1930.

PEOPLES INSTITUTE AND PORTLAND FREE DISPENSARY

Nursing Service from March 1, 1930

Mrs. Marian Parsell began her service March 1, 1930. Served ^{70 before} on general duty to March 31, in Miss Schreyer's absence. Served ^{l m s} in Physical Therapy from April 14 to April 25, inclusive. Returned ^{m s} May 15 to serve in Physical Therapy and engaged to serve until Miss ^{m s} Spragg's return.

Miss M. Thoener began service in Physical Therapy, April 25, ^{m s} and served to May 14, noon, on $\frac{1}{2}$ day service.

[Miss Harriet Baughman began service April 25, served to May 15 on $\frac{1}{2}$ day service, general duty.] ^{Portland Free Dispensary} ^{Car Schreyer}

Miss Schreyer returned April 1 and served until noon April 22

[Miss Quam took Miss Schreyer's place at noon April 22 and served ^{m s} to May 3, inclusive, full time service.] ^{Ruby M. Deacon} ^{2119 - 2480}

[Miss Bertha Evans came on service for Miss Schreyer, May 5, and served to May 15, full time service.] ^{I think Mrs. Schreyer paid her.} ^{773 Marshall St.}

[#] Miss Baughman began full time service on May 15, (engaged for six months or until Miss Schreyer's return. ^{ended to May 30} ^{70 cent 15/10/1930}

Miss Schreyer expected to draw her salary for two months, April and May and to pay her substitutes for that time.